



# **DANIEL J. SAVAGE MIDDLE SCHOOL**



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Mitch Wood, Principal

Kristen Panou, Assistant Principal

Dear Parents and Family Volunteers,

Our district in the 2015-2016 school year will require all school volunteers to complete a volunteer application process in order to be a school and classroom volunteer as well as participate in school fieldtrips. All schools in Sylvan Union School District will require the volunteer application and successful completion of the process for all school volunteers.

We would like to get a head-start on this process and begin offering the application this spring at Savage. Any volunteer who is willing to complete the application and training requirements this school year will not be required to do it again in the 2015-2016 school year. Volunteers will be required to complete an application and follow all the required steps in order to volunteer. This process will be required every new school year. Anyone who completes the entire process before the end of this year will be ready to volunteer for the 2015-2016 school year with no additional paperwork required.

The following steps must be completed in order to meet the new requirements:

- Complete the volunteer application, with required signatures.
- Bring a current photo identification card (such as a driver's license) for a copy to be made by our office staff.
- Bring a current proof of TB (tuberculosis) test pass. (This test is available at your doctor's office or at the county health office located at 820 Scenic Avenue. The Stanislaus County Public Health Services number is 558-7700.
- Attend a required volunteer training provided by the site administrator or other staff to review site procedures and volunteer expectations for working with students at our school.
- Volunteers will be notified of the findings of a background check that will be completed by Savage staff to determine that volunteers are safe to be with minors at school.

If you do not wish to complete this process now, you will be asked to do it (if you wish to work or volunteer on our campus) in the first 6 weeks of the 2015-2016 school year.

Volunteer applications are not required for you to attend after-school PTA events or our Spirit Rallies on Fridays. You would be required to complete this process to volunteer in classrooms, classroom parties, and fieldtrips. Please read the Volunteer Application form carefully.

If you have any questions or concerns, please contact our office staff or our principal, Mr. Wood at 552-3300. Thank you for helping us meet the new requirements and helping keep our students safe on campus.